

**MILTON KEYNES PRIMARY CARE TRUST  
Prescribing Group**

Sarah Whiteman (SW) (Chair)  
Janet Corbett (JC)  
Helen Chadwick (HC)  
Nikki Woodhall (NW)  
Folake Kufeji (FK)  
Jim Laughton (JL)  
Mulukutia Prasad (MP)  
Amit Karia (AK)

Medical Director, NHS MK  
Head of Prescribing & Clinical Quality, MK Commissioning  
Chief Pharmacist, MKCHS  
Senior Medicines Management Technician, MK Commissioning  
Formulary Pharmacist, MKHFT  
GP, Broughton Gate Practice  
GP, Neath Hill Health Centre  
GP, Water Eaton Health Centre

Maggie Wyke (MW)  
Nigel Fagan (NF)  
Edward Sivills (ES)  
Paul Minney (PM)  
Joanne Burgess (JBu)  
Bhervi Patel (BP)  
Arun Vaidyanathan (AV)  
Tahira Mushtaq (TM)

GP, Watling Vale Medical Centre  
GP, Red House Surgery  
GP, CMK Medical Centre  
GP, Parkside Medical Centre  
District Nurse / Non-medical Prescriber  
Community Pharmacist  
Patient Representative  
Pharmacist, Woodhill Prison

Copy to Busola Ade-Ojo, Interim Chief Pharmacist, MKHFT

**Minutes of the Prescribing Group Meeting held on  
Wednesday 7<sup>th</sup> November 2012**

	<b>Present</b> Janet Corbett                      Maggie Wyke                      Edward Sivills                      Mulukutla Prasad Helen Chadwick                      Nigel Fagan                      Bhervi Patel Sharon Wilmore                      Jim Laughton                      Arun Vaidyanathan	
<b>1.</b>	<b>Introductions and welcome</b>	<b>Action</b>
	Helen Chadwick chaired the meeting. JC introduced Sharon Wilmore as Pharmacy Team Organiser and Dr Laughton introduced himself to the team.	
<b>2.</b>	<b>Apologies for absence</b>	
	Sarah Whiteman (Chair) /Joanne Burgess/Nikki Woodhall/Tahira Mushtaq/ Paul Minney/ Amit Karia/Folake Kufeji	
<b>3.</b>	<b>Minutes of last meeting on 4<sup>th</sup> July 2012</b>	
	The minutes were signed as an accurate record of the meeting by Helen Chadwick on behalf of Sarah Whiteman.	
<b>4.</b>	<b>Matters Arising</b>	
	JC reported that all QOF visits have been completed and poor performance against QP1 to 5 discussed with the practices if relevant.	
<b>4.2</b>	<b>Pharmaceutical Adviser Team update</b>	<b>JC</b>

	<p>The three new Neighbourhood Pharmacists are now in post:</p> <p><u>Sonal Mehta</u> (South) has visited all practices except Red House which has now been scheduled for next week. She is working on building relationships with the practices and supporting them with QOF targets and has also achieved some cost savings. Sonal thanks the Prescribing Group for giving her this role opportunity.</p> <p><u>Samina Hassanali</u> (East) has visited all of her practices and is supporting them with their MM QOF reports. She is particularly working on sip feeds and baby food/milk issues. There is a meeting with a Paediatrician dietician to determine a protocol next week. Helen Chadwick asked that this information be shared with Health Visitors</p> <p><u>Emma Hooton</u> (West) is our existing Practice Pharmacist and has been currently working with Watling Vale and Stonedean (who were very welcoming). Emma has kept the Oakridge practice. She is having difficulty getting into Westcroft.</p>	<b>JC</b>
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	<p><u>Natalie Murray</u> (North) has been working closely with Newport Pagnell and Ashfield. She supports Nikki and Janet with Patient Group Directions and is helping with the Formulary development.</p> <p><u>Jas Janjuha</u> (Care Home Pharmacist) is active in raising quality and is currently working with Westfield Surgery, Ashby House and Dovecote House. To date Jas has achieved cost savings of £97,729 since January this year.</p> <p>All the Neighbourhood Pharmacists are keen to join the Neighbourhood QPT Meetings and keep themselves current and aware of their practices' needs so they are able to support them.</p> <p>Please contact JC directly if you have any feedback/queries regarding any of the above.</p>	<b>All</b>
<b>5.</b>	<b>Prescribing Incentive Scheme revised targets – sartans</b>	
	The sartan target has risen to 66% with the inclusion of candesartan. Most practices are making the target and should qualify for other elements of the Incentive Scheme.	
<b>6.</b>	<b>Formulary Applications</b>	
	JC thanked the group for their feedback on two shared care protocols. The October Medicine and Therapeutic meeting was cancelled (see Item 11).	
<b>6.1</b>	<b>Dabigatran</b>	
	<p>The formulary status of Dabigatran is still outstanding – guidance still not finalised but hopefully will be confirmed at the next MTC</p> <p>The guidance remains similar to the holding statement that JC issued i.e. Warfarin is still first choice for most patients. Existing Warfarin patients should continue if stable. Levels of prescribing have been fairly low to date.</p> <p>JC will keep you updated.</p>	<b>JC</b>
<b>7.</b>	<b>Diabetes Update (attached)</b>	
	<p>JC asked that any comments on the two policies be sent to her within two weeks.</p> <p>ES asked if Sue Weatherhead had been involved in their development. AS JC was unsure, ES to send to Sue.</p>	<b>ALL</b> <b>ES</b>
<b>8.</b>	<b>Patient Group Directions to note</b>	
	<ol style="list-style-type: none"> <li>a. MMR</li> <li>b. Td/IPV (Revaxis)</li> <li>c. Flu</li> <li>d. Low dose dTaP/IPV for pregnant women Repevax</li> </ol> <p>All have now been approved and thanks were relayed to the signatories who have given their time to review the process.</p> <p>The Typhoid Injection is unavailable for a least another year. GPs stated that so far this was not causing a problem but the injections will start to run down and demand might increase with exotic holidays being taken over the Christmas period. Oral Typhoid is to be given instead but everyone loses out as patients have to pay a prescription charge, it is more work for practices and the costs will hit the prescribing budget.</p> <p>Hep A with typhoid injection is still available but might not be suitable for patients just requiring typhoid booster dose.</p>	<b>JC</b> <b>JC</b>

<b>9.</b>	<b>Scriptswitch alternative</b>	
	<p>The three year licence runs out at Christmas but this has now been extended to March 2013 in line with Financial Year.</p> <p>The Pharmacy team recently saw two presentations one of which “died” when they said they were not compatible with System One but the other, First Data Bank, was very good. Their system can be described as Scriptswitch <i>plus</i>. It is more patient specific and JC would like to set up a focus group and invite you all to a demonstration.</p> <p>GPs requested deletion of some products from Scriptswitch – GPs to let NW/JC know which ones are causing the problems and these can then be addressed.</p> <p>GP contracts are changing re MM indicators (MM6 and MM10) – date of this change to be checked by JC.</p>	<p>JC</p> <p>All</p> <p>JC</p>
<b>10.</b>	<b>Formulary Site</b>	
	The minutes of the Prescribing Group Minutes can now be found on the left hand side of the site page.	<b>ALL</b>
<b>11.</b>	<b>MK Medicines &amp; Therapeutics Committee Update</b>	
	<p>The October meeting was cancelled.</p> <p>JC thanked everyone for their feedback on the shared care protocols for tenofovir and entecavir. Comments have been sent to FK to forward to George Mc Faul.</p> <p>Vitamin D guidance in circulation is not a ratified version as it does not specify secondary care prescribing.</p> <p>Pharmaceutical Advisers are seeing wide variation in the cost of 50,000 units of Calciferol capsules.</p>	
<b>12.</b>	<b>Prescribing Forum Update</b>	
	<p>The new out patient letter has gone into use. However, there were problems with legibility, incomplete information and patients did not notice the information on the reverse side about allowing up to 72 hours for collection of the prescription.</p> <p>JC asked that GPs let her know when they receive unsatisfactory letters or requests to prescribe outside the formulary so that she can raise them with hospital colleagues.</p>	<b>All</b>
<b>13.</b>	<b>Professional Issues / Any Other Business</b>	
	<p>1) Chair of Prescribing Group – Sarah Whiteman has a new role as Medical Director of LAT and will no longer be able to attend these meetings and has asked for a new chair to be nominated.</p> <p>JC would like to record her thanks to Sarah who was very supportive of this group and she will be missed.</p> <p>Nominations are welcome from anyone who would like to take on this role which involves chairing these meetings and signing off the minutes of the previous meeting.</p> <p>ES suggested that the chair could be rotated around the GPs if no-one volunteered.</p> <p>Please let JC know if you are interested in being the Chair.</p> <p>2) PGD regulations change from April 2013. All PGDs are valid until 1<sup>st</sup> April 2013.</p>	<b>ALL</b>

	<p>There will be a tideover period (a letter will be sent out to all Practice Nurses re their legal cover).</p> <p>JC will send round an email to this effect at the end of March 2013.</p> <p>3) JL recommended a letter being sent out to Pharmacies and added to Prescribing News re Pharmacies recommending prescriptions of over the counter medicines, as it was not appropriate and, furthermore, impacted on GP appointments unnecessarily. Please feed back of any examples to JC.</p> <p>4) Update re NF guidelines for infected eczema – no changes. Any comments back to Naomi Fleming /JC.</p> <p>The guidelines do not have a contact name and number. An alternative to Oilatum emollients should be supplied as there is no supply at the moment.</p> <p>5) Outpatients Letter (MW)</p> <ul style="list-style-type: none"> <li>• Format was good</li> <li>• Label okay</li> <li>• Two sided paper – not good</li> <li>• No Date/Consultant's name/contact number</li> <li>• Illegible – time spent trying to decipher handwritten content</li> </ul> <p>JC took the two examples and asked for any further ones to be fed back to her for the Practice Pharmacists to action.</p>	<p><b>JC</b></p> <p><b>JC / All</b></p> <p><b>All</b></p> <p><b>All</b></p>
<b>14.</b>	<b>Date of Next Meeting</b>	
	<p><b>Wednesday 9th January 2013, 7.30am, Sherwood Place, Boardroom 1</b></p> <p>QOF Targets/Incentive Targets will be on the next agenda. Please come to the next meeting prepared with ideas/suggestions.</p>	<p><b>All</b></p>

Minutes approved as an accurate record by:

(Signature): ..... Print Name: .....

Position: ..... Date: .....